



Dear Parents & Carers

I hope you and your families are all keeping well and safe. We have been very impressed at how well the students have settled back into our school routine. Thank you for all your support on my requests regarding travel to and from school, dropping off and collecting your children, parking, bikes, scooters and masks.

Here are some updates for this week:-

Masks:

Students have been wonderfully sensible wearing their masks and we are grateful to those parents who have worked with us if they have concerns about masks.

Masks are never worn for long periods but it is important to reinforce that they must cover nose and mouth when worn, or their effect is greatly diminished.

Please can I ask that parents ensure that their children have masks with them unless they have a medical reason that we have agreed with you. Whilst we have a small stock for emergencies we cannot guarantee availability. From Monday we will charge 50p for a mask and the proceeds will be used to replenish our stocks.

Covid-19 and Testing:

You will be aware that the issue of testing has dominated

the news again this week and I would like to reinforce the following points:-

We always have students with new coughs and colds at the start of term as they return to school. Overwhelmingly, these will be no cause for concern in the end so please do try not to worry unduly. Your child may develop symptoms such as a runny nose and/or sore throat. Please be aware that these are NOT identified by PHE as COVID-19 symptoms, and that the three main symptoms of COVID-19 in children have been identified as being the same as those in adults, namely:

- a new, continuous cough
- a high temperature
- a loss of sense of taste or smell

How to stop COVID-19 spreading
There are the things we all must do to help reduce the risk of you and anyone you live with getting ill with COVID-19 and we are reinforcing this with the students too:-

- wash your hands with soap and water often - do this for at least 20 seconds
- use hand sanitiser gel if soap and water are not available
- wash your hands as soon as you get home
- cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
- put used tissues in the bin immediately and wash

your hands afterwards.

Further Information

Further information is available at: <https://www.nhs.uk/conditions/coronavirus-covid-19/>

The Rule of Six:

This rule does not apply to students in school of course, but it does once they have left the site. We are urging students to disperse from school quickly and be sensible and considerate in local shops, supermarkets and on public transport. These rules ask that others make sacrifices so that school can remain open. We know that the vast majority of our students automatically behave respectfully in public but I ask that you take time to reinforce this with your own children too. Thank you.

Attendance:

Please contact Mrs Vincent if your child is absent from school. Telephone - 01243 375691 extn 220

Email - svincent@bourne.org.uk

One final reminder that Monday 12 October is an INSET day and the school will be closed for all students.

Thanking you all for your continued support for the school and the whole community and wishing you a restful weekend.

Best wishes

Yvonne Watkins
Headteacher

Bourne Community College

Coronavirus related absences quick reference guide - 03/09/2020

If students are not in school the Attendance Officer should be informed before 8.45am on the first day of absence. This can be done by phoning 01243 375691 or by emailing studentabsence@bourne.org.uk.

What to do if....	Action needed	Return to school when
..my child has coronavirus symptoms	<ul style="list-style-type: none">• Do not come in to school• Contact school daily• Self-isolate• Get a test• Inform school immediately about test result	...the test comes back negative.
.. my child tests positive for coronavirus	<ul style="list-style-type: none">• Do not come to school• Contact school daily• Self-isolate for at least 10 days• Inform school immediately about test result	...they feel better. They can return to school after 10 days even if they have a cough or loss of smell/taste. These symptoms can last for several weeks once the infection is gone.
..somebody in my household has coronavirus symptoms	<ul style="list-style-type: none">• Do not come to school• Contact school daily• Self-isolate• Household member to get a test• Inform school immediately about test result	...the household member test is negative.
.. somebody in my household has tested positive for coronavirus	<ul style="list-style-type: none">• Do not come to school• Contact school daily• Self-isolate for 14 days	...the child has completed 14 days of self-isolation.

<p>..NHS test and trace have identified my child as a 'close contact' of somebody with symptoms or confirmed coronavirus</p>	<ul style="list-style-type: none"> • Do not come to school • Contact school daily • Self-isolate for 14 days 	<p>...the child has completed 14 days of self-isolation.</p>
<p>..we/my child has travelled and has to self-isolate a part of a period of quarantine</p>	<ul style="list-style-type: none"> • Do not take unauthorised leave in term time • Consider quarantine requirements and FCO advice when booking travel • Provide information to school <p><i>Returning from a destination where quarantine is needed:</i></p> <ul style="list-style-type: none"> • Do not come to school • Contact school daily • Self-isolate for 14days 	<p>...the quarantine period of 14 days has been completed.</p>
<p>..we have received medical advice that my child must resume shielding.</p>	<ul style="list-style-type: none"> • Do not come to school • Contact school and provide a copy of the medical advice if possible. • Shield until you are informed that restrictions are lifted and shielding is paused again. 	<p>...school inform you that restrictions have been lifted and your child can return to school again.</p>

Colds and Coronavirus

We have already seen a large number of students off with bad colds. This is not a symptom of Coronavirus and as soon as they are well enough to attend school they should. We are very aware the cold and flu season is fast approaching so wanted to make it clear what the symptoms of coronavirus are.

As you are aware the symptoms of Coronavirus are:

- A high temperature
- A new continuous cough
- A loss or change to your sense of taste or smell.

However, the top three symptoms in school aged children are actually:

- Fatigue (55%)
- Headache (53%)
- Fever (49%)

If your child, or anyone in the household has one of the symptoms of coronavirus, you must not send them to school. You should seek a test for any member of the household with one of these symptoms.

All you need to know is in the lesson you missed ...

Punctual and regular school attendance is an essential requirement for successful learning from the time a child starts school.

Wherever possible, please make medical and dental appointments outside of school hours.

ATTENDANCE STATISTICS

ATTENDANCE DURING ONE SCHOOL YEAR	EQUALS DAYS ABSENT	WHICH IS APPROXIMATELY WEEKS ABSENT	WHICH MEANS THIS NUMBER OF LESSONS MISSED
95%	9 Days	2 Weeks	60 Lessons
90%	19 Days	4 Weeks	120 Lessons
85%	28 Days	6 Weeks	180 Lessons
80%	38 Days	8 Weeks	240 Lessons
75%	47 Days	10 Weeks	300 Lessons
70%	57 Days	11.5 Weeks	345 Lessons
65%	65 Days	13.5 Weeks	405 Lessons

email: svincent@bourne.org.uk or
answerphone service for absence - tel: 01243 375691 Select Option 5

6 days or less
absence per year
97% or above
VERY GOOD
THIS IS YOUR
TARGET

Between
7 and 19 days
absence per year
90% - 96%
BELOW
EXPECTATIONS

More
than 19 days
absence per year
Under 90%
POOR
ATTENDANCE

Punctuality Matters ...

Every student is expected to be punctual as this is a key aspect in all our lives

PUNCTUALITY STATISTICS

LATE PER DAY	=	LOSS OF LEARNING PER YEAR
5 MINUTES		3.4 DAYS
10 MINUTES		6.9 DAYS
15 MINUTES		10.3 DAYS
20 MINUTES		13.8 DAYS
30 MINUTES		20.7 DAYS

email: svincent@bourne.org.uk or
answerphone service for absence - tel: 01243 375691 Select Option 5



Bourne
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ATTENDANCE MATTERS

Guidelines For All Students From September 2020

A new start, a new approach and a new year so:

1. Sanitise your hands on arrival to class



6. Only 1 person in the toilet at a time



2. Wipe down your desks / keyboards



7. Wash your hands more frequently



3. Avoid touching your face



8. Use a tissue to blow or wipe your nose
'Catch it, bin it, kill it' and use the bin



4. Wash your hands regularly, especially before and after eating and drinking



9. Only use your allocated bubble at break and lunch time



5. At the end of the lesson, go to your next classroom and start on your work, as directed by your teacher, whilst the teacher logs onto the computers and registers you. Do not waste this time

Bourne
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Be safe, be sensible, be smart!



About Us

Bourne Community College, Park Road, Southbourne, Emsworth, Hampshire PO10 8PJ
Telephone: 01243 375691 Facsimile: 01243 379286 Email: office@bourne.org.uk

Absence Reporting Line - Mrs Samantha Vincent
svincent@bourne.org.uk - 01243 375691 ext 220

If you have any other query concerning your child, please ring Reception where our Office Staff will then either put you through to the most suitable member of staff or pass on a message if they are not available. The Form Tutor is usually the first point of contact.

Student Managers:

Leader of Year 7 -
rtibbetts@bourne.org.uk -

Mrs R Tibbetts
01243 375691

Student Manager, Year 8 -
ssavage@bourne.org.uk -

Mrs S Savage
01243 375691

Student Manager, Years 9 & 10 -
achappell@bourne.org.uk -

Mrs A Chappell
01243 375691

Student Manager, Year 11 -
whitlock3@bourne.org.uk -

Mrs S Whitlock
01243 375691

Dates for your Diary 2020/2021

Tuesday, 6th October -	Year 7 Flu jabs
Thursday, 8th October -	Virtual Tour - Open Evening
Friday, 9th October -	New Build Opening
Monday, 12th October -	INSET Day - Students are NOT required to attend
Monday, 26th -	
Friday, 30th October -	Half Term
Monday, 21st December -	
Friday, 1st January -	Christmas Break
Monday, 4th January 2021 -	INSET Day - Students are NOT required to attend
Friday, 29th January -	Year 9 Teen Booster jabs
Friday, 5th February -	INSET Day - Students are NOT required to attend
Thursday, 11th February -	Iceland Trip - ret 14th February
Wednesday 24th March -	Year 8, 9 & 10 HPV jabs
Friday, 2nd April -	
Friday, 16th April -	Easter Holidays
Monday, 3rd May -	Bank Holiday
Monday, 31st May -	Bank Holiday
Tuesday, 1st June -	
Friday, 4th June -	Half Term
Friday, 18th June -	INSET Day - Students are NOT required to attend
Tuesday, 6th July -	Welcome Evening
Wednesday, 7th July -	Welcome Day
Wednesday, 14th July -	Yr 7 London Trip
Monday, 26th July -	
Tuesday, 31st August -	Summer Holiday

INSET DAYS:

Monday, 12th October
Monday, 4th January 2021
Friday, 5th February
Friday, 18th June

29

You have the right to education which tries to develop your personality and abilities and encourages you to respect other's rights and values

Please note that dates may be subject to change. Please check website for updates